

WORKFORCE SOLUTIONS

*Texoma*

A proud partner of the **americanjobcenter** network



# Workforce Solutions Texoma

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## AN INTRODUCTION

Workforce Solutions Texoma is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Individuals with speech and/or hearing impairments may call 711 for assistance.

# Our Core Values

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➤ **Safety**

We maintain a working environment that ensures the physical well-being of our customers

➤ **Integrity**

We adhere to our Code of Conduct, refusing to compromise our moral and ethical principles

➤ **Customer service**

We make our customers feel valued by meeting or exceeding their reasonable expectations or suggesting alternative solutions.

➤ **Exceeding performance**

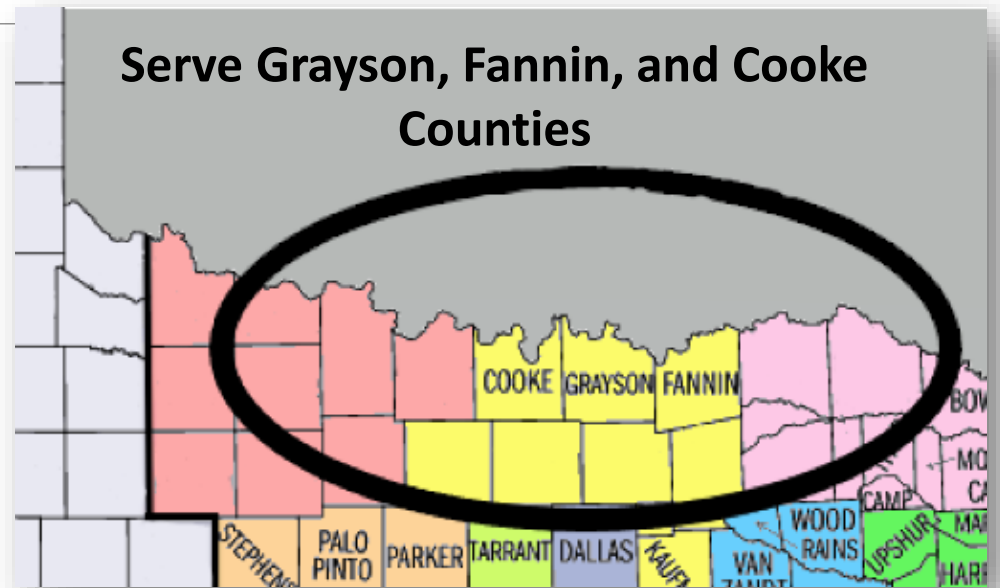
We manage performance data in a proactive manner by improving our work processes

➤ **Positive Environment**

We foster the well-being, satisfaction and motivation of all employees while recognizing their diverse needs, which creates an atmosphere that supports enjoyment of our work and our people.

# What We Do

- Help over 1,400 employers annually find qualified people to fill their jobs.
- Provide Basic Services to people looking for work
- Provide Enhanced Services to people to obtain or retain employment
- Provide assistance with training



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# Basic Services



Basic Services are available to anyone

- We connect employers with the job seekers through the statewide job matching system Work In Texas
  - [www.workintexas.com](http://www.workintexas.com) (Download the app on your mobile device!)

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- We provide services at all of our workforce centers to assist people who are looking for work.

- How to fill out applications
- Resume writing
- Interviewing Skills
- WorkinTexas Class
- Computers, copiers, fax machines, telephones
- Clothing closet for work and interview attire




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# Resource Room

Our resource rooms have tools, **free** of charge, to assist with self-directed job search:

- Computers
- Internet Access
- Labor Market Information
- WinWay Resume Software 
- Copy Machines
- Telephones and Fax Machines – Local and Long Distance
- Local Classifieds Also Available
- Assistive Technology



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# Job Referral Assistance

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Workforce Solutions Texoma uses a database which contains available jobs to match with job seeker skills.

- WorkinTexas
- Online Applications
- Automated Job Match & Notification
- Job Search Capabilities
- Assistance with your self directed job search



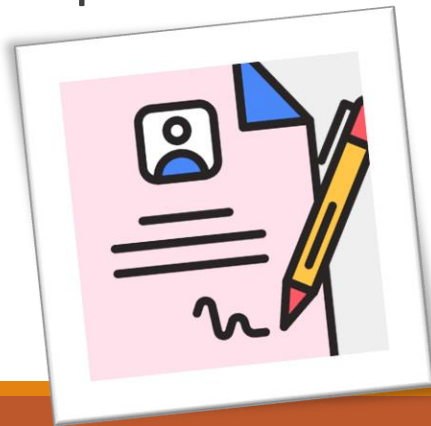


# Job Readiness Classes

Workforce Solutions Texoma offers free classes at our three workforce centers and to assist customers with their job search needs. These classes are also available online through our website:

([www.workforcesolutionstexoma.com](http://www.workforcesolutionstexoma.com))

- WorkinTexas.com training
- Interviewing Techniques
- Resume Writing



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# Getting Past Your Past: Job Search Workshop

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Do you feel your past is keeping you from getting a job?

Attend the *Right Your Path* workshop at our Denison Workforce Center. This workshop will cover important topics such as:

- How to explain your past on applications
- How to market yourself during the interview
- What is a Fidelity Bond and how can it help you (bonds4jobs.com)
- Other effective job search tools

Thursdays @ 2:30 pm or call to make a one-on-one appointment.



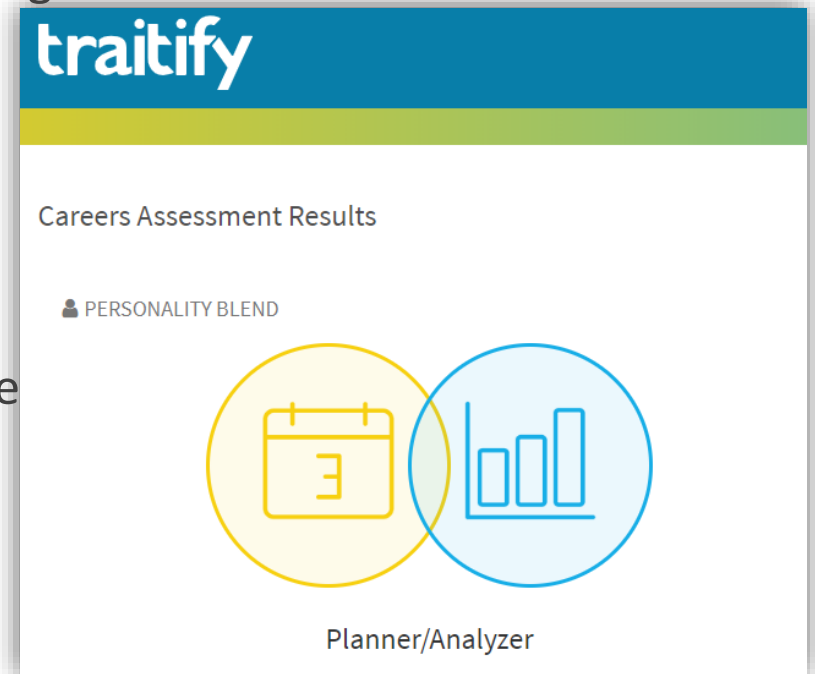
# Career Exploration

If you are not sure what type of career field you would be happy with or if you want to change your career path log onto:

[wfstexoma.traitify.com](http://wfstexoma.traitify.com)

Traitify is a scientifically backed visual personality assessment designed to be completed in under **two** minutes. It calculates careers you might like and it links to indeed.com to show jobs you are a match for.

Assessment is available on any mobile, tablet, or desktop device.



A large, stylized blue logo for 'traitify' in a lowercase, sans-serif font.

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# Financial Responsibility

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Workforce Solutions Texoma has made a commitment to provide information and resources to our customers regarding financial literacy. Smart money decisions will help you and our communities prosper. The links below will provide you with the tools necessary to be successful with money.



[www.practicalmoneyskills.com](http://www.practicalmoneyskills.com)

[www.foolproofme.org](http://www.foolproofme.org)

[www.daveramsey.com](http://www.daveramsey.com)

Look up these links and begin making smart money decisions today!

# Enhanced Services

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Enhanced Services are available based on specific eligibility criteria such as income and family size or a mass lay off/plant closure. Enhanced services may include:

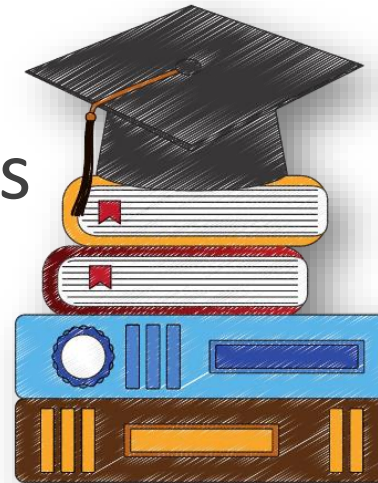
- Career Planning
- Tuition Assistance for training or re-training in a demand occupation
- Support Services to help complete training
- Child Care Services for families working or going to school

# Training Services

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Provides funding assistance with certain educational programs for qualified individuals who:

- Have lost their jobs in mass layoffs or plant closings
- Displaced Homemakers
- Low Income Adults
- Low Income Youth



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# Youth Services

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## What can we do to help youth customers ages 16-24?\*

- Career Exploration opportunities
- Supportive Services (child care, transportation)
- Work Experience opportunities
- Provide referrals to specialized services such as counseling or tutoring
- Pay tuition and fees for post-secondary education and training in demand occupations
- Purchase books, uniforms, tools

\*Eligibility requirements apply.

# Child Care Assistance

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Income-based program

- Parents must be working or attending school
  - Minimum of 25 hours a week for single-parent households
  - 50 hours a week for two-parent households
- Waitlist may apply

For more information, call or go online to [workforcesolutionstexoma.com](http://workforcesolutionstexoma.com) and click on Child Care Assistance.

# LOCATIONS

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## COOKE COUNTY

1311 North Grand Ave.  
Suite 200  
Gainesville, TX 76240  
940-665-1121

## FANNIN COUNTY

1205B E. Sam Rayburn Dr  
Bonham, TX 75416  
903-640-0222

## GRAYSON COUNTY

2415 South Austin Ave.  
Suite 105  
Denison, TX 75020  
903-463-9997

**1-888-813-1992**

**[www.workforcesolutionstexoma.com](http://www.workforcesolutionstexoma.com)**

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