

## CHILDCARE ELIGIBILITY- NOTICE TO PARENTS

### Language Assistance/Asistencia de idioma

*This document contains vital information about requirements, rights, determinations, and/or responsibilities for accessing workforce system services. Language services, including the interpretation/translation of this document, are available free of charge upon request.*

*Este documento contiene información importante sobre los requisitos, los derechos, las determinaciones y las responsabilidades del acceso a los servicios del sistema de la fuerza laboral. Hay disponibles servicios de idioma, incluida la interpretación y la traducción de documentos, sin ningún costo y a solicitud.*

**EFFECTIVE IMMEDIATELY**- Verification of Citizenship or Immigration status and age must be verified on all children receiving childcare services through Workforce Solutions Texoma. **Acceptable documents are listed below.**

### **DOCUMENTATION FOR AGE AND CITIZENSHIP**

- Birth Certificate (U.S. or its possessions)
- U.S. Passport (must be current)
- Hospital or public health birth record (U.S. or its possessions)
- Church or Baptismal record (U.S. or its possessions)
- Temporary Assistance for Needy Families, food stamp benefits, Medicaid, or other related public assistance records

### **DOCUMENTATION FOR CITIZENSHIP OR IMMIGRATION STATUS**

If no documentation listed under the documentation for age and citizenship category is available, then the following are other sources to verify a child's citizenship or immigration status:

#### **U.S. Citizen**

- Baptismal Certificate (if place of birth is shown)
- Report of birth abroad of U.S. citizen (FS-240) issued by U.S. Department of State
- Certificate of Birth (FS-545) issued by a foreign service post
- Certificate of U.S. Citizenship (N-561)
- Native American Tribal Document/Card (Form I-872)

#### **Immigrant/"Qualified Alien"**

- Naturalization Certification
- Lawful Permanent Resident: Alien Registration Receipt Card known as "green card" (Form I-551)
- Ashlee: Forms I-94, I-688B (Employment Authorization Card), or I-766 (Employment Authorization Document); grant letter from the Asylum Office of the U.S. Citizen and Immigration Services (USCIS); or order of an immigration judge granting asylum
- Alien Whose Deportation or Removal was Withheld: Forms I-688B or I-766, or order from an immigration judge showing deportation withheld or removal withheld
- Refugee: Forms I-94, I-688B, or I-766
- Cuban/Haitian Entrant: Form I-551 known as "green card," unexpired temporary I-551 stamp in foreign passport or Form I-94
- Alien Granted Conditional Entry
- Alien Who Has Been Declared a Battered Alien or Alien Subjected to Extreme Cruelty: USCIS petition and supporting documentation

### **DOCUMENTATION FOR AGE ONLY**

If no documentation listed under the other categories is available, then the following are other sources to verify the child's age:

- Adoption papers or records (U.S. or its possessions)
- Divorce and/or court custody decrees
- Bureau of Indian Affairs or Tribal records
- Immigration and Naturalization Service records
- Child support paternity records
- School records/identification card

Workforce Solutions Texoma is an equal opportunity employer/program. Program auxiliary aids and services available upon request to individuals with disabilities. Individuals with speech and/or hearing impairments may call 711 for assistance.