

Workforce Solutions Texoma Room / Equipment Usage Fee Waiver or Reduction



Organization Name:	_____		
Contact Name:	_____		
Contact Phone:	_____	email:	_____

Fee Waiver or Reduction Requested By: #####		
Reason for Request to Waive or Reduce Fees:#####		
<p>Pursuant to Texoma Workforce Development Board Policy Chapter 11, waiving or reducing the usage fee of any room or equipment by any person or agency outside Workforce Solutions Texoma must be approved in advance by the Workforce Solutions Texoma Executive Director, or Business Services Manager.</p> <p>Usage fees will not be waived for anyone using any Workforce Solutions Texoma room or equipment who is charging participants a fee to attend, or being compensated in any way for the services provided.</p>		
Fees Waived	_____	Fees Reduced by _____ amount.
Approved By:	_____	_____
Signature	Title	Date